



Fall Representative Meeting – September 13, 2022
Central Bucks South High School, Doylestown PA

Minutes

CALL TO ORDER 7:17 pm

Introduction of Board

- Roberta Lichter, Chair (CBST)
- Darren Hardell, Girls President (UMAC)
- Larry Spector, Boys President (HHAA)
- Fred Dunn, Diving President (CBST)
- Brandon Pierce, Coaches Rep (UDAC)
- Wendy Davis, NW Division Rep (CCA)
- Beth Keenan, Treasurer (PVAC)
- April Welsh, Diving Registrar (NPAC)
- Mark McElwee, Boys Registrar
- Mike Dunn, Girls Registrar
- Mitchell Zackowski, Webmaster
- Karen Palumbo, Champs Awards (HHAA)
- Melissa Fleming, Secretary (LMOR)

League Issues

- Please use the chain of command to discuss issues:
 - Division Rep → President → Chair Person
- Roberta provided contact numbers to be used for SAL Purposes Only

Website/Directory Updates

- Please send updated directory file to Mitchell
- Website Updates to be completed within next few weeks

Winter Meeting

- More information to come, but will focus on Champs

League Information

- Binders provided to all representatives with League Procedures
- Representatives instructed to become familiar with its contents, specifically Meet Result Procedures and By-Laws
- Coaches will be provided their own binders
- Binders should be accessible during meets for reference, as needed
- Contents of binder were reviewed and included Operating Procedure, Bylaws, Directory File and Insurance Accord requirements, SAL Code of Conduct, Sample of Senior Scholarship Award Application Requirements, Meet Forms, and Dive Forms/Handbook
- Insurance Accords MUST have SAL Named as an additional insured

The aim of our organization is to further the growth, development & progress of Swimming & Diving; to teach good sportsmanship and to aid teams in furthering aquatic interest in league participation within Bucks, Chester, Delaware and Montgomery Counties of Pennsylvania.

Secretary Report

- No minutes from Spring Meeting to Approve

Treasurers Report

- Outstanding Bills include D & O Insurance, General Insurance, and Web Hosting
- 21 current clubs
- Invoices provided in the binder; bills based on championship fees from 2019

Dive Report

- Dive to be scored separate from meets for 2022-2023 season; this is due to low number of clubs with dive teams
- Dive will have their own head to head/tri meets
- Continue to follow the number of max events for athletes who are both swimmers/divers

Scheduler Report

- Significant challenges encountered in developing league schedules; at least two clubs do not have a pool to host meets; three to four clubs have date conflicts
- League will do its best to take everything in consideration but cannot accommodate specific scheduling requests
- Invites:
 - No – Pennridge
 - Confirmed – PV, HHAA, NPAC, CBST, CAC
- League Championships date cannot be secured until later in year; LaSalle will not permit usage of facility in February. Prospective dates 1/22 or 1/29 and will be confirmed at late date.
- Meets to be held: 10/29, 11/5, 11/12, 11/19, 12/3, 12/10. 12/17 to be held as make-up date
- In the event of inclement weather, please work together to reschedule.
- Motion to approve schedule initiated by CBST; seconded by CCA. Unanimous approval with no opposition.
- League divisions to be reshuffled this year; this is due to challenges with some teams not being able to host meets, smaller than usual clubs, etc.
 - Division 1: CAC, CORE, CR, NAC, PWAC, UMAC
 - Division 2: CBST, DCAA, HHAA, LMOR, Springfield, UDAC
 - Division 3: CCA, PR, PV, SOUD, TOPS
 - Division 4: LMAC, METH, NPAC, RAC, WISS
- Division Champs hosts solicited:
 - Division 1: CAC
 - Division 2: UDAC
 - Division 3: Souderton/PR interested
 - Division 4: Wissahickon

Registrar Report

- Athlete releases will be required this year.
- Please respond to requests from other teams within 24-48 hours.
- Email registrars with Team, Athlete Name, Gender, and Date of Birth
- Initial Rosters due on 10/5/22
- Deadline to submit for 1st meet/Invitational 10/19/22
- 10 day rule also to be in effect; athletes must be rostered with a team 10 days prior to participation in first meet with that team
- Please be consistent with team name submitting roster under
- Ensure divers are represented with a “D”
- Please be sure to submit results on time

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Officials Report

- League is in need of Officials Coordinator
- PIAA/USA/Y Officials need to send certification info; no attendance at a clinic
- SAL Only officials needed to attend a clinic, dates to be determined

Announcements

- League is in need of volunteers for Board positions
 - Two Swim Champs Coordinators
 - One Dive Champs Coordinator
- Several positions to be open in future; would be good to have incoming candidate to shadow over the course of the season
 - Chair
 - Scheduler
 - Treasurer

Voting

- In attendance: 19 Girls Representatives, 20 Boys Representatives, and 10 Dive Representatives
- Motion made by CCA to approve the Chair and Board Members for this season, seconded by NPAC.
- All in favor, no against.

Committees

- Representatives broke into their respective committee groups for discussion
 - Senior Award (Melissa): Secretary with LMSD, CAC, TOPS, WCAC, PWAC, CCA, PR, SAC
 - Hall of Fame (Mark): Swim and Dive Presidents (3)
 - SAL Charities: Chair & Treasurer with UDAC, CBST, NPAC, MAC, LMAC, RAC, CORE, NAAC
 - Nominating: Division Reps (4) *Wendy is taking the lead this season*
 - Audit & Finance: Chair & Treasurer with PVAC, DCAA, HHAA, UMAC, SOUD, CR

Next meeting will be January 4, 2023.
Adjourned after Committee Meetings

Respectfully Submitted,

Melissa Fleming
Secretary
Suburban Aquatic League

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